

# WESTFIELD VOCATIONAL TECHNICAL HIGH SCHOOL

## Building Support Team – Confidential Referral Form

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Person Making Referral: \_\_\_\_\_ (all referrals will remain confidential)

*\*Please Check Behaviors Exhibited by Student That Indicate Need for Referral*

### 1. Academic Performance

- \_\_\_ drop in grades/achievement
- \_\_\_ academic failure (new)
- \_\_\_ loss of interest in grades/performance
- \_\_\_ no response to teacher/staff concerns
- \_\_\_ inattentive in class
- \_\_\_ other \_\_\_\_\_

### 2. Changes in Physical Condition

- \_\_\_ more frequent physical injuries
- \_\_\_ poor hygiene
- \_\_\_ indications of physical abuse
- \_\_\_ nervous or agitated
- \_\_\_ frequent bathroom trips
- \_\_\_ significant changes in weight
- \_\_\_ changes in personal appearance
- \_\_\_ other \_\_\_\_\_

### 3. Social Issues

- \_\_\_ report use of drugs/alcohol
- \_\_\_ expression of concern by others
- \_\_\_ loss of friends
- \_\_\_ rarely socializes with classmates
- \_\_\_ harassed by other students
- \_\_\_ threats of violence made to self or others
- \_\_\_ harasses other students
- \_\_\_ new friends are known substance abusers
- \_\_\_ other \_\_\_\_\_

### 4. Changes in behavior patterns

- \_\_\_ increase in disciplinary action
- \_\_\_ arguing with peers/staff
- \_\_\_ mood swings
- \_\_\_ sleeping in class
- \_\_\_ extreme emotional states
- \_\_\_ change in peer group
- \_\_\_ withdrawal from peers/staff
- \_\_\_ defensive
- \_\_\_ confusion/disorientation
- \_\_\_ other \_\_\_\_\_

### 5. Attendance

- \_\_\_ more frequent absenteeism
- \_\_\_ cutting classes
- \_\_\_ absences following a pattern
- \_\_\_ frequent tardiness
- \_\_\_ other \_\_\_\_\_

### 6. Family Issues

- \_\_\_ reports of parental substance abuse
- \_\_\_ parents separating/divorcing
- \_\_\_ homeless, runaway, staying with friends
- \_\_\_ other \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_  
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